



**DEVA LEGION CHESTER H.O.G. #9926**  
Sponsoring Dealership – Chester Harley-Davidson®



## **CONSTITUTION**

### **INTRODUCTION**

The purpose of the Constitution is to give structure and consistency to the way the Chapter is managed between the Constitution and in the spirit of the H.O.G. Chapter Charter. All members, and particularly committee members, should have a good understanding of the rules that apply to the running of the Chapter.

### **MEMBERSHIP**

- a. Deva Legion Chester members must be a current member of the Harley Owners Group (H.O.G.).
- b. Persons wishing to become members shall submit a completed annual application form to the Membership Officer/Secretary together with the appropriate membership fee. The Chapter reserves the right to refuse membership.
- c. Members shall in all cases be bound by the terms and principles of the H.O.G. Chapter Charter, the standards required by the Sponsoring Dealer and the Chapter Constitution.
- d. Members shall recognise that the Chapter ethos of 'ride and have fun' is central to the wellbeing of the Chapter.

### **MEMBERSHIP FEES**

- a. The membership fee is renewable on 1st January each year. The annual fee shall be determined by the committee.

### **CODE OF CONDUCT**

- a. All members shall honour the Chapter Constitution and the spirit of the H.O.G. Chapter Charter.
- b. The standard of behaviours expected by a Chapter member include but are not limited to:
  1. Behaving in a manner that reflects positively upon the Chapter, H.O.G. and the Sponsoring Dealer and will not harm the Chapter's reputation or the safety of its members.
  2. Treating everyone with value and respect, regardless of their race, nationality, ethnic origin, disability or sex and to respect the views of others, even if they are not in line with their own.
  3. Will not undermine Chapter events or activities including displaying disruptive or coercive behaviour.
  4. Will not engage in conduct that creates segregation or disharmony within the Chapter.
  5. Will not make derogatory or defamatory comments towards the Chapter and its members.
  6. Will abide by the reasonable and lawful instructions of a member of the committee.

- c. Action will be taken against any member exhibiting behaviour which is in direct opposition to the H.O.G. Chapter Charter, the standards required by the Sponsoring Dealer and the Chapter Constitution. This action will range from a formal warning to expulsion from the Chapter.
- d. The Committee and/or the Sponsoring Dealer may suspend or revoke a person's membership in the Chapter if it is determined that a member's conduct is undesirable or contrary to the Chapter's or Sponsoring Dealer's standards or vision. In the event that a decision is made to suspend or revoke a membership in the Chapter the person in question will receive a letter from the Chapter Director confirming the cancellation. This letter will give the reason for the cancellation and the member's Chapter dues will be refunded for the year. A copy of the cancellation letter will be sent to the appropriate Regional H.O.G. Manager.

### **ANNUAL GENERAL MEETING (AGM)**

- a. The purpose of the Annual General Meeting (AGM) is recap on the years events, introduce the new committee for the forthcoming year to the members and to summarise the financial position of the Chapter.
- b. The AGM shall be held in February of each year. Notice of the meeting shall be given at the Chapter meeting and on the Chapter website at the beginning of the year.
- c. A list of vacant committee and officer positions will be posted in January in advance of the AGM and members wishing to apply for any of these positions should make it known to the Liaison Officer in writing at least two weeks prior to the AGM so they can be considered by the committee. Where there is more than one suitable candidate for a vacant position, this will go to a vote at the AGM. Primary Officer roles will be chosen by the current Director and Sponsoring Dealer.
- d. All members attending the AGM shall be entitled to vote at the meeting.
- e. Where two or more members have put their names forward the member receiving the most yes votes shall be elected. If votes are tied the Chapter Director shall have the casting vote.
- f. Unfilled non-primary positions may be filled by suitable candidates throughout the year at the discretion of the committee.

### **COMMITTEE**

- a. The committee is responsible for the day to day running of the Chapter under the leadership of the Director. The responsibility of each of the committee members is outlined in the H.O.G. Chapter Charter.
- b. The committee is responsible for developing the Chapter, attracting new members and providing activities and services to its members in line with the H.O.G. Chapter Charter and the Chapter Constitution.
- c. Committee meetings will be held monthly and shall take place only if a minimum of 60% of committee members are in attendance.
- d. Where a vote is called for at a meeting the majority will rule. In a position of equal votes being cast the decision will be determined by the Director.
- e. Once a decision is made (either unanimous or majority) all committee members will support it and details of individual votes will not be made public.
- f. Committee members consistently failing to undertake their roles may have their position revoked after consideration by the Director and upon consultation with the Sponsoring Dealer and / or the appropriate Regional H.O.G. Manager.
- g. Committee members shall be entitled to reclaim any reasonable expenses agreed by the committee and/or the Chapter Director.

## **CHAPTER MEETINGS**

- a. Meetings shall be held each month. The purpose of the meetings is to allow the committee to update the members with the various activities that are going on in the Chapter.
- b. The meetings are also a vehicle for committee members to meet with, socialise and obtain feedback on Chapter progress and events.
- c. The meetings are the main way for members to socialise and every effort shall be made by the committee to ensure these meetings are as friendly and welcoming as possible.

## **FINANCE**

- a. At all times the Chapter shall maintain an independent bank account for the purpose of receipting monies due to the Chapter and for making payments.
- b. The bank account balance must be a positive balance at all times. The account shall never be allowed to become overdrawn.
- c. No member of the committee or Chapter is authorised to obtain overdraft facilities for or on behalf of the Chapter.
- d. The bank account cheque signatories will be the Chapter Director and the Treasurer unless otherwise agreed by the primary officers.

## **ALTERATIONS TO THE CONSTITUTION**

- a. Constitution to be reviewed annually by the committee.
- b. Any proposed amendment to the Constitution shall be discussed with the Chapter Director and requires the approval of the committee.

## **GENERAL**

No liability shall be entered into by the Chapter or the committee in respect of the goods or services offered by the Chapter.

**Deva Legion Chester Committee**

3<sup>rd</sup> August 2023